

Annual Report 2017-18

Denby Dale Community Project (aka Denby Dale Community Library)

This has been our first complete year of operation and it has been a success.

Our objective over the last four years has been to provide a new building for the community of Denby Dale which would provide a home for the village library, thereby securing its future; provide a community hub for a wide variety of community organisations, formal and informal; and cover all its costs, both construction and operating.

The building was completed within budget in the previous financial year and the final construction payment of approximately £4,000 is included in this year's accounts.

The library occupies just under half the floor area of the new building and continues to be a part of the Kirklees Library Service which provides a part time member of staff and all the "back office" functions of a library, including book circulation, IT, authors' lending rights and training for a team of volunteers recruited from within the community. The library is ranked 14th out of 24 within Kirklees in terms of number of book issues which was 13,704 during the year. This statistic underrepresents the actual situation in Denby Dale as membership of the library is growing (partly recovering for an extended period of closure during the construction of the new building) and thus many members have not had a full year of issues recorded. The ratio of new members to all active members is the highest of all the libraries in Kirklees with 209 new members during this year out of a total of 707. We can expect the number of issues to grow quite fast reflecting this growing membership. Even with this under representation of total issues in Denby Dale the number of issues per member is already the 10th highest for Kirklees libraries and significantly higher than for most of the large town libraries in the Authority.

The library usage data show there is a significant demand for a library in the village, it is well used and usage is growing fast. We are pleased that our community building is meeting that rapidly growing demand.

Alongside the library the building houses a cafe and a gift shop. These are run by a local charity the Kirkwood Hospice. For the DDCP there are three objectives of this partnership with another local charity: to help create a diverse community space rather than simply a library, to increase the library use by attracting non-users into the building and to be able to charge a non-commercial but significant rent to help to meet the running costs of the building. From the point of view of the Hospice the cafe and the shop raise funds for the Hospice and increase its profile within the community. Few people realise that a significant part of the work of the Hospice is out in the community where it provides a variety of services. This partnership was an experiment for the Hospice to increase public awareness of the variety of services they provide. The Hospice reports general satisfaction in meeting their objectives.

A third way in which the new building is intended to function as a community hub is to be available as a space for community groups. Some of these, for example craft groups, children's reading groups etc. meet during times that the building is normally open at no charge. In the evening, the cafe tables and the book shelves can be moved aside and a space accommodating up to 70 people created which can be hired for a modest charge. Growth has been slower than we would have hoped but now the space is booked on at least two days a week and this is both meeting a clear need for a space of this size and is a growing source of income for the Trust.

Finances at the end of the first full year of operation are healthy. All sources of income met or exceeded their targets and overall expenditure was significantly lower than forecast. Income for the year was £13,582.74 while expenditure was £11,059.09. This latter figure includes a final payment for the construction of the building and so the real operating surplus for the year was £6,503.65. In addition to rental and building hire income the Trust engages in a variety of fund raising activities. These raised £6,087.74 during the year against which direct fund raising costs were about 10 percent. The carry forward of £16,472.54 will be used to make improvements to the building, as a building reserve and as a cash flow reserve for 2018-19 as outlined in our strategic plan.

The Trust makes no payments to volunteers and pays no salaries to Trustees or others. The great majority of its income is spent directly towards its charitable objectives.

In conclusion the Trustees are pleased to report that the Trust has performed well against its objectives and moves optimistically into 2018-19 in a healthy financial state.

The major challenge facing the Trust moving forward is the future of the Kirklees Library Service which is currently subject to a major review following very large budget cuts. The DDCP has contributed to that review with a robust case for continued parttime staffing and access to the centrally provided "back office" library services without which we do not believe that a community library can be sustainable.



Denby Dale Community Library (Project)

Charity Number 1155111

Summary Annual Accounts

1st April 2017 to 31st March 2018

Denby Dale Community Library

Chair: **Jim Dodds**
Vice Chair: **Peter Belsey**
Treasurer: **Neil Denby**

Wakefield Road
Denby Dale
Huddersfield
HD8 8RX

built by the community for the community

Email info@ddcp.org
Website www.ddcp.org
Telephone **01484 414 868** (Kirklees Library Services)

Summary Annual Accounts 2017/18			
Receipts		Payments	
B/F from 2016/17	£13,948.89		
Rent	£7,000.00	Direct fund raising expenses	£600.41
Hire of Space	£267.00	Rates	
Fund Raising	£6,120.74	Electricity	£1,900.71
Other income	£228.00	Water	£187.20
		Trade waste disposal	£177.30
		Insurance	£462.00
		Cleaning	£1,800.00
		Other DDCL expenditure	£1,647.83
		Alarm inspection	£203.64
		Final payment to AHR for project management	£4,080.00
Total for year	£13,615.74	Total for year	£11,059.09

Balance for year	£2,556.65
Brought forward	£13,948.89
Total cash	£16,505.54
Bank deposits (c/f)	£15,949.95
Cash in hand	£555.59
Total carry forward	£16,505.54

Statement of financial position			
Assets		Liabilities	
Building	£250,000.00	Creditors	£0.00
Equipment	£500.00		
Debtors	£0.00		
Bank deposits	£15,949.95		
Cash in hand	£555.59		
Total	£267,005.54		£0.00
		Retained funds	£267,005.54

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Independent examiner's report to the trustees of Denby Dale Community Library

I report on the accounts of the Library for the year ended 31 March 2018, which are attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under the section 145 of the 2011 Act.
- To follow the procedures laid down in the general directions given by the Commission under section 145(5)(b) of the 2011 Act.
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements :
 - To keep accounting records in accordance with section 130 of the 2011 Act and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or:

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Adam J M Corn

Professional Body : Association of Accounting Technicians

Address: 50 Woodside Road, Beaumont Park, Huddersfield, HD4 5JR.

Date: 21st June 2018

Signed :

